

# Step by Step: Developing a Compliance Plan



Community Providers Association

Caring for Connecticut.

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<http://www.ccpa-inc.org/EventCalendar.aspx>

## Step by Step: Developing a Corporate Compliance Plan

Tuesday June 30, 2009

9:00 am - 12:00 pm

Coffee, Continental Breakfast and Registration begin at 8:30 am

CCPA Office

35 Cold Springs Road, Suite 522, Rocky Hill, CT 06067

Presented By:

Lisa M. Boyle &  
& Michael J. Kolosky  
from

Robinson & Cole, Attorneys at Law

Register early...  
Limited slots available!

### Who Should Attend:

CEOs, CFOs, COOs,  
Compliance & Quality Assurance Officers

### Registration Information:

*We encourage teams from the same agency to attend.  
Registration fee includes detailed corporate compliance plan materials and  
continental breakfast.*

CCPA Members

Register up to 3 people  
for the fee of \$225

Nonmembers

Register up to 3 people  
for the fee of \$299

## About the Session:

Participants will be provided with Robinson & Cole's form "compliance plan" in advance and will be asked to review the plan prior to the session.

At the session, the presenters will lead participants through the form and attendees will be given an opportunity to ask specific questions related to the compliance plan *form*, as well as the process of *implementing* a corporate compliance plan.

The presenters will structure the workshop so that participants can work through a basic compliance plan and tailor it to fit the needs of their organization.

Depending on the needs of participants, the instructors may break out into two sessions: Introductory and Intermediate. Please indicate which session you would likely attend on the registration form. If you are registering online, please let us know your preference by emailing Sherri Woolley at [swoolley@ccpa-inc.org](mailto:swoolley@ccpa-inc.org) or faxing the registration form to (860) 257-7777.

## \*\*\* Special Discounted Consulting Rates \*\*\*

Robinson & Cole will offer any organization that participates in this session ten (10) hours of individual legal consultation on any of the matters covered in this session, including legal advice and review and/or revision of policies or a compliance plan at a bundled rate. More information will be available at the session.

## About Robinson & Cole

Robinson & Cole's Health Law Group is a multi-disciplinary team of lawyers who represent health care providers in a wide range of business and regulatory compliance. The practice includes lawyers with backgrounds in legal disciplines such as corporate, mergers and acquisitions, government investigations, market conduct, administrative law, tax and employee benefits. Robinson & Cole works closely with our government relations lobbyists on legislative drafting, reform, and public policy issues affecting individual and institutional providers.

The law group has a depth of understanding and experience representing a wide range of health care providers before state and federal agencies including the Connecticut Department of Social Services, the Office of the Inspector General, and the Office of the Attorney General. Robinson & Cole's collaborative and practical approach to regulatory and compliance matters has not only earned us the trust and respect of our clients – but also of their regulators. Furthermore, the firm's lawyers have been involved in some of the highest profile regulatory matters involving health care providers in Connecticut.

## About the Presenters

**Lisa M. Boyle** is a partner and the cochair of Robinson & Cole's Health Law Group. She has spent the past 19 years representing a wide variety of health care providers, including hospitals, physicians, physician groups, ambulatory surgery centers, nursing homes, home health agencies, continuing care retirement communities, and federally qualified health centers.

Ms. Boyle has extensive experience advising health care providers on medical staff and peer review issues, physician recruitment and compensation, medical staff bylaws, management arrangements, electronic medical records, EMTALA, the Stark law and anti-kickback statute, corporate governance, corporate compliance, gainsharing issues, clinical integration and antitrust issues, and risk management and patient care issues.

Ms. Boyle has represented health care providers in complex transactions, including mergers and acquisitions, joint ventures, private placements, and reorganizations. She regularly serves as counsel to hospitals and physicians' groups in forming and preparing organizational documents for various joint venture structures.

**Michael J. Kolosky** is a member of the firm's Litigation Section. He focuses his practice on managed care, ERISA, and health care issues. He has significant experience defending managed care clients in class action cases and representing life, ADD, and disability carriers in coverage disputes.

In addition to his litigation experience, Mr. Kolosky regularly counsels clients on regulatory issues and compliance matters involving employer-sponsored and government health benefit programs, capitated and no-risk medical service arrangements, and other aspects of the health care payor-provider relationship.

Mr. Kolosky also represents individual and institutional clients in government investigations ranging from medical reimbursement audits conducted by state and local regulators to criminal and grand jury proceedings initiated by federal regulatory and enforcement agencies.

## About CCPA

The Connecticut Community Providers Association represents organizations that provide services and supports for children and adults with disabilities and significant challenges including people with substance-use disorders, mental illness, developmental and physical disabilities.

CCPA operates three divisions: Adult Behavioral Health, Children's Mental Health & Substance Abuse, and Developmental Disabilities, and is the lead advocate for community human service providers at the state legislature and with state agencies. Visit us online at [www.ccpa-inc.org](http://www.ccpa-inc.org)

***If you have questions regarding CCPA's training events, or would like information on how your organization can become a CCPA member, please contact Kendra Maigarie, Member Services Coordinator at (860) 257-7909 or [kmaigarie@ccpa-inc.org](mailto:kmaigarie@ccpa-inc.org).***

# REGISTRATION FORM

CCPA Seminar: Step by Step: Developing a Corporate Compliance Plan  
Tuesday, June 30, 2009

CCPA requires pre-registration and pre-payment for all events. To pre-register, please complete the registration form and return it with payment to CCPA, 35 Cold Springs Road, Suite 522, Rocky Hill, CT 06067-3165 **no later than one (1) week prior to the event**. If you cancel your reservation up to three working days before the event, we will give you a full refund, less a \$35 service charge. We're sorry, but if you cancel with less than three working days notice, we cannot give a refund.

Please complete a separate registration form for each person attending (copy as needed).

Name \_\_\_\_\_

Title \_\_\_\_\_

Agency \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

2nd Person Name \_\_\_\_\_

2nd Person Title \_\_\_\_\_

2nd Person Email \_\_\_\_\_

3rd Person Name \_\_\_\_\_

3rd Person Title \_\_\_\_\_

3rd Person Email \_\_\_\_\_

*Please let us know in advance if you need sign language interpreting (ASL or English).  
The deadline for requesting sign language interpreters for these events is three weeks prior to the event.  
We cannot guarantee provision of interpreters if the request is not received three weeks prior to the event.*

(Please List Name and Accessibility Need Above)

CCPA Members – \$225  
(Fee includes up to 3 people per agency)

Nonmembers – \$299  
(Fee includes up to 3 people per agency)

Please indicate which session you would likely attend:  
 Introductory  
 Intermediate

**TOTAL PAYMENT ENCLOSED \$** \_\_\_\_\_

Please contact Kendra Maigarie, Member Services Coordinator at (860) 257-7909 or [kmaigarie@ccpa-inc.org](mailto:kmaigarie@ccpa-inc.org) if you have questions or would like more information.